

**MINUTES OF THE SHERIFF'S CIVIL SERVICE COMMISSION MEETING
THURSDAY, SEPTEMBER 16, 2010 AT 3:30 PM, WAUKESHA COUNTY
ADMINISTRATION CENTER ROOM G55**

Members Present: W. Chapman – Chairman, J. Rodell, and R. Schultz. R. Putney arrived at 3:36 pm.

Members Absent: H. Schmidt

Also Present: E. Severson – Deputy Inspector, S. Radmer – Sr. Human Resources Analyst, and V. Ramos, Clerk Typist III.

Meeting called to order at 3:33 p.m. by Chairman Chapman.

Approve Minutes of August 24, 2010

Motion: Schultz moved, second by Rodell, to approve the minutes of 08/24/2010 with correction.

Motion carried 3 – 0.

Request Deputy Sheriff Exam

Radmer explained the current deputy sheriff list has expired and the list has been exhausted of applicants. There are currently 9 openings. Radmer explained how the application procedure works on the NeoGov site and that all applicants are required to apply online. The exam that will be used is the Wisconsin Personnel Partner's Entry Level Law Enforcement test. We have used this test in the past. Radmer suggested setting the passing point at 70. The Commission then discussed setting the passing point.

Motion: Chapman moved, second by Schultz to approve the request for a Deputy Sheriff Exam and exam process. **Motion carried 4-0**

Motion: Chapman moved, second by Schultz to set the passing point at 70 for the Deputy Sheriff exam. **Motion carried 4-0**

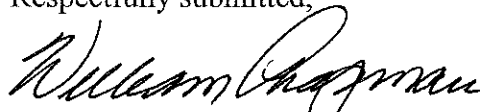
Any other Business that May Come Before the Commission

Chapman inquired as to the tie breaking exams that were to take place for the Detective and Lieutenant exam from the discussions at the August 24, 2010 Sheriff's Civil Service Commission meeting. Radmer indicated a panel of 3 outside members was invited to participate in the exam process. The candidates were given two questions and one-half hour to prepare for their presentation to the panel members. Radmer indicated that the panel was unanimous in their ranking of each. Radmer indicated the Sheriff's Department was satisfied with the exam process and outcome.

Severson thanked the commission for being able to meet on such short notice.

Motion to adjourn: Schultz moved, second by Putney to adjourn the meeting at 3:47 p.m. **Motion carried 4 – 0.**

Respectfully submitted,


William Chapman, Chairman